

Partnerships Manager

Salary: Up to £45,000 per annum plus benefits
Location: Russell Square, London
Term: Fixed term until 31 March 2024
Reports to: Operations Director
Hours: 37.5 hours per week

This full-time role is open as a secondment opportunity

The Modern Slavery and Human Rights Policy and Evidence Centre (“the Modern Slavery PEC”), part of the British Institute of International and Comparative Law (BIICL)) is looking to recruit an innovative, experienced and self-motivated Partnerships Manager to join our growing team.

The Modern Slavery PEC aims to build an inclusive network of networks to facilitate new collaborations capable of generating innovative solutions to the intractable problem of modern slavery. The Partnerships Manager will play a key role in facilitating collaborative relationships across a broad range of internal and external stakeholders, from policymakers and legislators through to businesses, academics and NGOs, with a focus on creating and maintaining an interconnected network of partners, identifying and evolving new research partnerships and supporting the long-term sustainability of the Modern Slavery PEC.

You will have a demonstrable capability for leading on the development and implementation of partnership engagement plans and experience of building and maintaining relationships with a wide range of stakeholders, preferably within public policy, or humanities or social science research.

We are actively hiring during the Covid-19 pandemic and support remote working throughout this time. Once lockdowns are fully eased, we would expect the successful candidate to come to the office - located in Russell Square, London - for a minimum of two days per week – and we would expect there to be additional travel where necessary to support the aims of the role and the Modern Slavery PEC.

Background

- The Modern Slavery and Human Rights Policy and Evidence Centre was created by the investment of public funding to enhance understanding of modern slavery and transform the effectiveness of law and policies designed to overcome it. Commissioning high quality research is at the heart of the Centre’s work and, and we aim to bring together academics, policymakers, businesses, civil society, survivors and the public on a scale not seen before in the UK to collaborate on solving this global challenge.

- The Centre is a consortium of six academic organisations led by the Bingham Centre for the Rule of Law (part of the British Institute of International and Comparative Law (BIICL)) and is funded by the Arts and Humanities Research Council (AHRC) on behalf of UK Research and Innovation (UKRI). Read more about the Modern Slavery PEC at www.modernslaverypec.org.

About you

- You will have a proactive and collaborative approach, lots of initiative and excellent interpersonal skills
- You will have demonstrated experience in developing and maintaining relationships across a broad national and international stakeholder community, including, for example, government, third sector and NGOs, and research organisations.
- You will have experience of leading on the development and delivery of strategic and impactful events, working alongside a range of stakeholders.
- You will have excellent organisational skills and an ability to manage several complex and differing projects concurrently through to a successful conclusion
- You will have excellent digital skills and, as well as understanding Microsoft Office suite or equivalent, have demonstrable experience of using a variety of online tools to support collaboration in remote-working situations
- You will be capable of quickly understanding the goals of the Modern Slavery PEC and translating this understanding into the identification of key opportunities and activities for developing partnerships and financial sustainability
- You will have a strong track record of collaboration and teamwork, and a demonstrable ability to design and lead on the delivery, monitoring and evaluation of an innovative partnership engagement plan.
- The Modern Slavery PEC is committed to being inclusive and diverse and particularly encourages applications from women, people with disabilities, BAME applicants, LGBT+ applicants and other minorities, as well as those who have been directly affected by modern-day slavery. The Centre is committed to being a values-based organisation and, in the spirit of our values, we commit to proactively challenge bias and offer a fair and equitable recruitment process for all applicants.

The Role

The main responsibilities of the role are:

- To lead on the development of a 'network of networks' which is one of the key objectives of the Modern Slavery PEC. This will involve bringing together and facilitating relationships between the many different actors in the space to maximise their collective influence, for example PEC funded researchers, policymakers, legislators, businesses, international organisations, other experts researching modern slavery,

NGOs, civil society and the media

- To develop and implement a partnership engagement plan, which identifies strategies to build, maintain and grow the network. You will monitor and evaluate the efficacy of approaches taken, and report back to the Modern Slavery PEC Directors on a regular basis, offering honest and dynamic solutions when things need to change
- To lead on the organisation of Modern Slavery PEC events and roundtables with the objective of supporting partnership development across our broad stakeholder base, and to professionally represent the Modern Slavery PEC at internal and external events where appropriate
- To devise and implement ways of effective knowledge sharing between the Modern Slavery PEC and its stakeholders and to identify opportunities for, and facilitate, new Modern Slavery PEC collaborations across the existing network
- To be the first point of contact for potential and existing partners of the Modern Slavery PEC and act as a bridge between these partners and other members of the broader network
- To have overall responsibility for the management and maintenance of the Modern Slavery PEC CRM and to develop guidance for maintaining the contacts database in line with GDPR and relevant data sharing and privacy policies
- To develop coherent relationship management processes to ensure that appropriate record keeping and reporting mechanisms are maintained for use in monitoring and evaluation activities.
- To work with the Director of Policy Impact, Policy Impact Manager and the Communications Director to develop relationships with influencers and others who affect public opinion
- To coordinate partnerships-related communications in collaboration with the Communications Director and BIICL Development Team to ensure a cohesive organisation-wide approach
- To work closely with the BIICL Development Team and Operations Director to generate strategies to support the long-term sustainability of the Modern Slavery PEC. This will include:
 - Developing and managing a number of strategic business partnerships
 - Managing business relationship meetings
- To undertake any other reasonable duties as may be required as determined by the Directors of the Modern Slavery PEC

Key working relationships

- Director
- Operations Director
- BIICL Development Team

- Communications Director
- Director of Policy Impact
- Director of Research
- Policy Impact Manager
- Monitoring and Evaluation Manager
- AHRC

Person Specification

<p>Relevant Experience</p>	<p>Essential</p> <p>Experience of working within a policy-influencing research environment, or a track record of building an understanding of a new professional sector</p> <p>Demonstrable experience of growing and maintaining a complex network of stakeholders with varying needs</p> <p>Demonstrable hands-on experience of event planning and delivery, both digital and face to face, with a creative approach to developing new ways of engaging with audiences</p> <p>Excellent digital skills, with experience of using a wide variety of systems and a demonstrated ability for learning new tools with ease</p> <p>An understanding of a wide range of organisations from a variety of sectors</p> <p>A track record demonstrating ability to use independent initiative to achieve agreed objectives</p> <p>Able to work well in entrepreneurial settings, often independently, and with tight deadlines</p> <p>Business literacy and an ability to develop business relationships to facilitate new projects and longer term collaborations</p> <p>An ability to maintain rich and relevant records which can be integrated into Centre monitoring and evaluation activities</p> <p>Desirable</p> <p>Experience of working on initiatives related to public policy and humanities/social science research</p> <p>Demonstrated experience of using a CRM to maintain contacts, plan future engagement and support GDPR compliance</p> <p>A good working knowledge of GDPR</p>
<p>Leadership and Management</p>	<p>Essential</p> <p>Ability to define, deliver and refine the Modern Slavery PEC's partnership engagement plan</p> <p>Ability to evaluate and improve partnership development strategies</p> <p>Demonstrated high level of professional integrity</p>

<p>Teamwork and Collaboration</p>	<p>Essential</p> <p>Proven ability to work collaboratively, demonstrating a can-do attitude.</p> <p>Demonstrable experience of building constructive relationships within and outside of a complex organisation and of exercising tact and sound judgement across professional collaborations</p> <p>A positive and proactive team player</p>
<p>Communication Skills</p>	<p>Essential</p> <p>Excellent communication skills, both written and verbal, with experience of understanding and communicating new and complex concepts with ease to a wide range of audiences</p> <p>Ability to adapt communication style for, and build trust across, different stakeholder groups</p> <p>Excellent networking and influencing skills</p>

How to apply

To apply, please send the following by **23:59 on 17 January 2021** by email to jobs@modernslaverypec.org:

- Your full CV, including the names and email addresses of three referees;
- A covering letter (maximum 2 pages) setting out your reasons for applying and how you consider that you meet the Person Specification for the post.
- The BIICL application cover form available at <https://www.biicl.org/vacancies>

It is expected that interviews will take place in the week commencing **15 February 2021**. It is hoped that the successful candidate will be available to start as soon as possible.

In order to be considered for this role, you must currently have the right to work in the UK or will have the right to work in the UK by the date of commencement of employment.

Informal enquiries about this post may be addressed to Isabella Asimadi at i.asimadi@modernslaverypec.org

About the Modern Slavery and Human Rights Policy and Evidence Centre

The Modern Slavery and Human Rights Policy and Evidence Centre (Modern Slavery PEC, or the Centre) was created by the investment of public funding to enhance the understanding of modern slavery and transform the effectiveness of laws and policies designed to overcome it.

It's designed to provide independent, impartial and authoritative insight and analysis on modern slavery based on high quality research it commissions, aiming to have a transformational impact on the understanding of modern slavery and the responses to it. The Centre brings together academics, policymakers, businesses, civil society, survivors and the public on a scale not seen

before in the UK to collaborate on solving this global challenge. The Modern Slavery PEC's approach is rooted in human rights.

Led by the [Bingham Centre for the Rule of Law](#) (part of the [British Institute of International and Comparative Law \(BIICL\)](#)) and funded by the [Art and Humanities Research Council](#) on behalf of [UK Research and Innovation](#) (UKRI), the Centre is a consortium of universities and Independent Research Organisations consisting of the [Rights Lab](#) at the University of Nottingham, the [Wilberforce Institute](#) at the University of Hull, the [Centre for the Study of International Slavery](#) at the University of Liverpool, the [Bonavero Institute of Human Rights](#) at the University of Oxford and the [Alan Turing Institute](#).

Read more about the Modern Slavery PEC at www.modernslaverypec.org.

About the Bingham Centre for the Rule of Law

The Bingham Centre is part of the British Institute of International and Comparative Law and exists to advance the Rule of Law worldwide. Its Strategy, *Proactively Advancing the Rule of Law*, sets out its strategic aims for the five-year period 2018-2022. The Centre aims to have a direct impact on law, policy and decision-making and to do so by carrying out and disseminating independent, high quality research on the major Rule of Law issues of the day.

About the British Institute of International and Comparative Law

The British Institute of International and Comparative Law (BIICL) is one of the leading independent research centres for international and comparative law in the world. The Institute's high quality research projects, seminars and publications encompass almost all areas of public and private international law, comparative law and European law, and it is at the forefront of discussions about the most pressing contemporary issues of international and comparative law.